SERVICE TORCH-BEARERS
of this
EXCLUSIVE ACTIVITY
via a sole
SATELLITE ORGANISATION
THERE are three OPTIONS of solving this SERIOUS PROBLEM that is plaguing and worrying you by a down-to-earth ACTION

1. As an EXCLUSIVE ACTIVITY or a SATELLITE ORGANISATION of your ExNoRa INNOVATORS CLUB (of the PLACE / TOWN / INSTITUTION)

2. As an EXCLUSIVE ACTIVITY or a SATELLITE ORGANISATION of your Residents Welfare Association (RWA) or RWA ExNoRa

3. As a sole SATELLITE ORGANISATION directly affiliated to ExNoRa INNOVATORS INTERNATIONAL HEADQUARTERS
This PRESENTATION is on how the SERVICE TORCH-BEARERS can act through a sole SATELLITE ORGANISATION (SATELLITE ExNoRa). Those who need this particular service can create, as an EXCLUSIVE ACTIVITY that will be implemented by a special SATELLITE ORGANISATION of ExNoRa INNOVATORS CLUB of the PLACE / TOWN / INSTITUTION.
SCHOOLS & COLLEGE are WELCOME to INTRODUCE the concept as

a TEXTBOOK FOR THEORETICAL LEARNING

an EXCLUSIVE ACTIVITY of a sole SATELLITE ORGANISATION of their STUDENT ExNoRa Innovators Club
Residents Welfare Associations are WELCOME to INTRODUCE” both as RESIDENTS’ RIGHTS & RESPONSIBILITIES INSTRUCTION MANUAL as a SATELLITE ORGANISATION or an ACTIVITY
OFFICES & INDUSTRIES are WELCOME to START for their STAFF & EMPLOYEES CHAPTER both as as a SATELLITE ORGANISATION or an ACTIVITY
SERVICE TORCH BEARERS
(office bearers)

Roles for Goals & Goals for Roles

“Learn how to delegate and how to empower people”

Options as an Activity or as a sole Satellite Organisation

Realise total success with focus
You can have a **ExNoRa** STREET STAR who will take care of TOTAL ZERO WASTE MANAGEMENT & six important service-needs of people. Please see a separate PPT.
CHAPTERS of this Humanity-serving wonder concept can be started in residential localities, schools and colleges with the permission of ExNoRa Innovators International and register the same
GET

AFFILIATION
Make yours a licensed Satellite Organisation (Satellite ExNoRa) of ExNoRa Innovators International the Parent Organisation
GET YOUR LICENSE

The LICENSE will be displayed in the street (or that of Residents Welfare Association ExNoRa name board & letterheads, T-shirts, stickers, caps, badges & lapel pins) which will make the authorities both the politicians & Government officers to listen & concede.
STANDARD SET of SERVICE TORCH-BEARERS (OFFICE BEARERS) for any ExNoRa Satellite Organisation

You are welcome to make minor changes according to number of members enrolled

When you have more members, you can have any number of Heads of Divisions (HODs) as per the need
ExNoRa

SATELLITE ORGANISATION
STANDARD SET of
SERVICE TORCH-BEARERS (OFFICE BEARERS)

The ExNoRa SATELLITE ORGANISATION TEAM will comprise of
1. PRINCIPAL PRESIDENT & one PRESIDENT
2. PRINCIPAL SECRETARY & one SECRETARY
3. PRINCIPAL TREASURER & one TREASURER
4. PRINCIPAL DIRECTOR and SIX DIRECTORS
5. HEADS OF DIVISIONS (HODs) as many as needed

The number of posts to be filled in are OPTIONAL.
PRINCIPAL PRESIDENT HIS / HER ROLE

He is a master of delegation. He loses no time in passing on three ownerships to his team-members:

1. Ownership of Thinking &
2. Ownership of Doing (perfect delegation) &
3. Ownership of Achievement (When a member achieves, the President passes on, the full credit to the member).

In ExNoRa, PRESIDENT has in addition to leading, has certain specific duties, all on focusing on one thing, HUMANS & everything concerning HUMANS, essentially to mobilise them and get their support in his most sacred duties. See next
He must

- Maintain punctuality
- Be brief
- Deal with everyone with utmost courtesy
- Read the agenda first duly mentioning the time duration
- Ensure everyone participates. Involve members who are silent spectators
- Use sense of humour
- Learn counselling & mediation & use
The PRINCIPAL SECRETARY has certain duties as prescribed in the bye-laws.

Keeps membership records. Records attendance at meetings. Sends out notices of MEETINGS of the Management Board and Annual General Body. Makes the required reports including the Monthly Activity Report to ExNoRa International, ExNoRa Innovators National, ExNoRa Innovators State, ExNoRa Innovators District, ExNoRa Times and ExNoRa Photo News.

Acts as Custodian of all the ExNoRa records and properties. He must safe keep copies of circulars, bulletins, photos, video tapes.
The working relationship between the PRINCIPAL PRESIDENT & PRINCIPAL SECRETARY is the key to the success of your ExNoRa. Respect and cooperation between them is essential.
PRINCIPAL TREASURER DUTIES

The ExNoRa Bye-laws also suggest that the PRINCIPAL TREASURER deposit all club funds in a bank named by the ExNoRa Board and that all bills be promptly paid by cheques signed by the PRINCIPAL TREASURER after two officers have verified in writing that the transactions are legitimate.

Also, a thorough audit of all the club’s financial transactions should be made annually by a Chartered Accountant or any other qualified person.

Statement of the accounts are to be submitted to the Registrar of Societies within 30 days from the end of each financial year (Before 30th April).
Copies of the accounts are to be sent to the District ExNoRa and ExNoRa Innovators International.

In addition to the above specific duties, budgetary expenses are often within the scope of the Financial Controller’s interests.

The primary duty of the Financial Controller in relation to ExNoRa finances, is to collect subscriptions from all residents / members and raise funds through donations, subscriptions, advertisements, etc. The Financial Controller always gives a receipt immediately for money received, to the members.

Funds are Oxygen for any organisation and it is the Financial Controller who provides the Oxygen.
1. DIRECTOR MEMBERSHIP
   INDIVIDUAL, INSTITUTIONAL & ORGANISATIONAL ++
   COLLABORATIONS & COALITIONS

2. DIRECTOR RELATIONSHIP
   PUBLIC RELATIONS, IMAGE BUILDING & MEDIA LIAISON (5)

3. DIRECTOR MEETINGS & FELLOWSHIP
   MEETINGS, EVENTS, ACTIVITIES & PROJECTS

4. DIRECTOR TRAINING
   CONDUCTING TRAINING, AWARENESS CREATION, RESEARCH & CONSULTANCY

5. DIRECTOR INNOVATIONS
   (INNOVATIONS + INVENTIONS)

6. DIRECTOR e SEVA
   via e SEVAKS & e. WORLD (IT DEVOTEE)
1. DIRECTOR: **MEMBERSHIP:**
   a. INDIVIDUAL,
   b. INSTITUTIONAL &
   c. ORGANISATIONAL ++
   COLLABORATIONS & COALITIONS ORGANISATION DEVELOPMENT
2. DIRECTOR: **RELATIONSHIP PUBLIC RELATIONS, PUBLICITY, IMAGE BUILDING & MEDIA LIAISON** (5: Print, TV, Radio, Internet & Online Communities) Government, Public, Media, Cine, TV, Sports, VVIP ExNoRa HQ Relations &

a. “Passenger Messenger “,
b. “Your Meeting – My 3 Minutes”
c. “Going to Gatherings & Gathering Members” - any gathering wherever people assemble

Speakers Division (a. **SPEAK & PEAK** b. **SPEECH REACH** c. **SEEK & SPEAK**)
3. DIRECTOR: MEETINGS, HOLDING REGULAR MEETINGS, CONDUCTING ACTIVITIES, PROGRAMMES PROJECTS & EVENTS INCLUDING COLLABORATE & CELEBRATE, GESTURE CULTURE (see www.exnora.org)
4. DIRECTOR: TRAINING (ExNoRa ENVIRONMENTAL TRAINING INSTITUTE -EETI) AWARENESS CREATION, RESEARCH & CONSULTANCY
5. DIRECTOR: **INNOVENTIONS** (INNOVATIONS + INVENTIONS) via DISCOVERY, BREAKTHROUGH, MODERNISATION, CREATIVITY, COINAGE & 7TH SENSE
6. DIRECTOR:

e SEVA

via

e SEVAKS &
e. WORLD

(IT DEVOTEE)
6. DIRECTOR e SEVA

e seva : Inducting e sevaks through e medium & make eight of them in-charge of one of the following ten activities

➢ Making everyone including the workers & servants “Digitally Literate” through ”DIGITAL VITAL” Digital Literacy ExNoRa, just they should know to read in their mother tongue.

➢ Connecting through Internet & Creating website & e groups,

➢ Reaching through e mail & your e group & others’ e groups,
e seva: Inducting e sevaks through e medium & make eight of them in-charge of one of the following ten activities

➢ Making every member to become an ExNoRa e. Sevaks and make him/her do a simple e.seva sitting on the chair

➢ Using Facebook, Twitter, Instagram, LinkedIn, WhatsApp & all other online communities to spread the message. Creating your own ExNoRa, online community. Creating your organization's Facebook page/group & Twitter account as well as WhatsApp group
e seva : Inducting e sevaks through e medium & make eight of them in-charge of one of the following ten activities

➢ Sending message to the hundreds of e news papers / periodicals for e publication
➢ Shooting & Posting messages and the events in YOUTUBE
DIRECTOR: e SEVA

e seva : Inducting e sevaks through e medium & make eight of them in-charge of one of the following ten activities

➢ Holding video-conferencing, Webinars, Podcasting, Broadcasting & Telecasting

➢ Writing & hosting blogs,

➢ Publishing your e news letter

LOCAL VOCAL
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Top 10 Instant Messaging Android Apps

1. WhatsApp Messenger: 2. Hike Messenger: 3. WeChat:
HEADS OF DIVISIONS (HODs)

There will be HODs as many as needed. Each one of them as an “ACTIVITY-in-CHARGE”. The divisions can be selected from the big menu of service activities which is distinct for each satellite organisation. Each HOD will report to his Director. Each Directors will created Divisions and will have Heads of Divisions
There are so many issues which need to be solved. Fortunately there are so many talents available within the society. Make one Head of Division (HOD) for one activity who will report to the relevant DIRECTOR. He/she will enrol members to serve in his team.

DIVISIONS x as many as needed

Each DIVISION will have a HEAD.
As ExNoRa member you need to acquire the five simple Earth Saving HABITS. These habits will help you to realise clean & green Environment, i.e. Your IMMEDIATE ENVIRONMENT.

Practise of these 5 habits are equal to your practice of
Any one, member of any satellite organisation will do their five basic duties to MOTHER EARTH, which are noting but acquiring a set of new habits.

What are the FIVE NEW HABITS?
Can you believe that 5 habits can save the PLANET and make your Habitat as Habitable?
Can you believe that 5 habits can save the PLANET and make your Habitat as Habitable?

**HABIT 3**
ACT LOCALLY

**HABIT 4**
RENDER COLLECTIVELY

**HABIT 5**
THINK GLOBALLY

**RESULT**
STREET a VISUAL TREAT

**RESULT**
Neighbourhood Neighbourly- hood

**RESULT**
PLANET PLANT-NET

STREET or Res. Colony organisation “RWA” ExNoRa

Neighbourhood ORGANISATION ExNoRa INNOVATORS CLUB

ORGANISATION ExNoRa INNOVATORS INTERNATIONAL (Headquarters). Direct membership
FIVE EARTH SAVING NEW HABITS
INITIATE INDIVIDUALLY
DO DOMESTICALLY
ACT LOCALLY
RENDER COLLECTIVELY
THINK GLOBALLY

It is simple and like brushing your teeth and reading newspaper with a cup of coffee

HABIT GRAB IT
FIVE EARTH SAVING NEW HABITS. Do view a separate important PPT
“Do all the good you can,  
By all the means you can,  
In all the ways you can,  
In all the places you can,  
At all the times you can,  
To all the people you can,  
As long as ever you can.”

John Wesley

“I shall pass this way but once; any good that I can do or any kindness I can show to any human being; let me do it now. Let me not defer nor neglect it, for I shall not pass this way again”.

Stephen Grellet

ExNoRans follow these two GOLDEN-QUOTES in letter & spirit
JUST PRACTISE
JEEVAN SHAASTRA
LIFE SCIENCE
for
LIVING as HUMAN BEING
MANUSHYA SHAASTRA,
HUMAN SCIENCE
for
BEING HUMAN BEING
The world will 100% start moving fast towards ZERO in the following areas. Join / Start YOUR “ExNoRa INNOVATORS CLUB”

- Zero Pollutions & Wastes
- Zero Corruption
- Zero Communalism
- Zero Crimes & Murders
- Zero Dishonesty
- Zero Hate
- Zero Food & Water Shortage
- Zero Violence & Extremism

CONTACT : exnora@gmail.com
The world will 100% start moving fast towards ZERO in the following areas. Join / Start YOUR “ExNoRa INNOVATORS CLUB”

- Zero Extravaganza
- Zero Intolerance
- Zero Untouchability
- Zero Exploitation
- Zero Greed
- Zero Inhumaness
- Zero Wars
- Zero Alcoholism
- Zero Accidents
- Zero Inequality
- Zero Gender Bias
- Zero Bonded & Child Labour

CONTACT : exnora@gmail.com
Become a DIRECT MEMBER of ExNoRa Innovators International and an outstanding Samaritan & crusader for Environmental Protection & Humanity Serving

You will have a prefix Exn & You will be called an ExNoRa Innovator

BECOME A DIRECT MEMBER OF ExNoRa INNOVATORS INTERNATIONAL. Please view a separate presentation
THIS KNOWLEDGE is MADE AVAILABLE to YOU as PowerPoint, VIDEO, e-book, PRINTED BOOKS, via Internet, Website, YouTube, SOCIAL MEDIA.
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- DVDs
- YouTube videos
- E BOOKS & E BROCHURES
- ONLINE COMMUNITIES
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