MUSTQUITO
MOSQUITO ExNoRa
AGENDA
Standard Agenda

- Prepared out of 30 years of experience.
- When this AGENDA is adopted and made use, it will make the organisation very strong and sustainable.
- The members will involve themselves and the service activities will be 100% successful.

* You can add or delete the items as per your members’ time availability and the requirements.
Meeting Agenda to be strictly adhered to, by the President after selection of items from & out of this Model Agenda

Pre-Meeting Agenda

15 minutes BEFORE THE MEETING

<table>
<thead>
<tr>
<th>Tree Planting / Tree Salute &amp; Green Fellowship</th>
<th>LIGHT REFRESHMENT (Contributory – by individuals)</th>
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</thead>
</table>


When members start assembling, those who arrive early won’t waste their time. They can make the waiting time highly productive, interesting, and funny.

They have the **OPTION** spending it for **FUN** or **SELF-IMPROVEMENT**.

The members who arrive early need not consider the waiting time as wasted time. They can make it as **SPINOFF TIME** or **BONUS TIME**.

They can use the time beneficially for **FUN** or **SELF-DEVELOPMENT** by **Sunny Funny** or **Speak & Peak**.
Until the regular programme starts, they will have amusement by playing games particularly "Sunny Funny"

Link: Sunny Funny
<table>
<thead>
<tr>
<th>Main Meeting</th>
<th>Fun &amp; Frolic Meeting</th>
<th>Problems Solving Meeting</th>
<th>Continuous Learning Meeting &amp; Action Review Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Agenda</td>
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<tr>
<td>01. Assembling at the Meeting Venue &amp; Collaring of President by an <strong>ExNoRa</strong>* : (1 minute)</td>
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<td>02. Call the meeting to order by President : 30 seconds</td>
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<td>03. PRESIDENT’S GREETINGS* : 30 seconds</td>
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<td>04. <strong>ExNoRa</strong> Anthem* : 1 minute</td>
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<tr>
<td>05. <strong>ExNoRa</strong> Pledge* – a. <strong>ExNoRa</strong>’s MOTHER EARTH SALUTE &amp; b. TREE the BEST TEACHER SALUTE 3 + 3 minutes</td>
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<td>06. Brief Welcome by the President : 3 minutes</td>
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<tr>
<td>07. Honouring the Chief Guest by presenting him with a Potted Plant (You can get it from “DIAL FOR A REAL PLANT”). He will be briefly introduced while he is honoured</td>
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</table>

*These roles should be done by members by rotation*
08. Read the agenda first duly mentioning the time & duration: 2 minutes

09. Reading of Minutes of last meeting by Secretary (oral or printed): 3 minutes

09. Approval of minutes (read/corrected): 2 minutes

10. Secretary Announcements / Birthday Greetings: 5 minutes

11. Comedy Remedy (Humourology) & Group Laughing: 10 minutes

One read one verse from the book “Communicate & Captivate” and explain about it. Available in English & Tamil also e-book.

*These roles should be done by members by rotation
Meeting Agenda Continued

13. Knowledge Hunger (அறிவுபசி) Chief Guest Address an eminent person known for his acumen: 15 minutes

14. Question & Answer for: 5 minutes

15. Presentation of a memento to Chief Guest by the President, mostly a plant or tree. See pictures to be given as memento: 1 minute

16. VPs & Secretary’s report: each 2 minutes

17. One Minute Reporting by each office bearer / Member-in-charge: 10 minutes

Each member tell one development

<table>
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<tr>
<th>Nation Building</th>
<th>Nature Saving</th>
<th>Nationals Serving</th>
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</thead>
</table>
18. EnterTimeMent (Entertainment by Children ExNoRas & Women ExNoRas – will be organised by Chief Secretary: 10 minutes. Shoot in mobile & post it in YouTube

19. Speak & Peak in action by Speakers ExNoRa. Public Speaking Skill Development by 2 members (by rotation): 2 minutes each

20. Announcements on Members & announcements by members: 5 minutes
Post Meeting: Goodness Gracious Time Dinner- 30 minutes

Dinner is a must in ExNoRa Meetings. People need not to rush to home to prepare food. They will stay relaxed.

**DINNER OPTIONS**

<table>
<thead>
<tr>
<th>Buffet Dinner:– mostly pot luck / preparation as a few teams, each team preparing one item</th>
<th>Hotel Order–members share its cost: Get food from a good hotel</th>
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</thead>
</table>

Eat & Talk: The eating time also can be made learning & fun

1. **It can be “ALL-TOGETHER-EATING”**

2. **Natural Group Eating**, they get segregated as per age, as they can talk their topic of interest & their interest like

| Men | Senior | Women | Youth | Kids |
Become a direct member of ExNoRa Innovators International and an outstanding Samaritan & crusader for Environmental Protection & Humanity Serving

You will have a prefix Exn & You will be called an ExNoRa Innovator

Click here

BECOME A DIRECT MEMBER OF ExNoRa Innovators International
Agenda

ExNoRa  MOTHER EARTH SALUTE.
Hold your hands as if you are holding Mother Earth in your hand, with your eyes showing kindness to Mother Earth
ExNoRa  SIBLING  TREE SALUTE
Hold your hands as if you are holding a young tree sapling